

Graduate School of Science and Technology Keio University

International Graduate Programs (IGP) on Advanced Science and Technology

Application Guide

Master's and Doctoral Programs

April and September 2026 Enrollment

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Management of Personal Information at Keio University

At Keio University, personal information is managed safely and appropriately in compliance with the university's "Basic Policy Concerning Protection of Personal Information" and "Rules to Protect for Personal Information."

Personal information provided when making an application, completing admissions procedures, and issuing notifications following graduation, including names, addresses, and other details, will be used at each department of Keio University for 1) processing applications for, and conducting of, entrance examinations, as well as announcements of final results; 2) admission procedures; 3) administration, correspondence, and procedures relating to academic affairs, including academic activities to which the student contributes; 4) administration, correspondence, and procedures relating to general student life; 5) administration, correspondence, and procedures relating to the use of university facilities and equipment; 6) communications for soliciting donations, notification regarding school bonds, and inviting recipients to join the Keio Iji-kai (Support Group) or apply for the Keio Card; 7) sending documents to students and guarantors and other communications; and 8) dispatching documents related to the Mita-kai (alumni association); and any other matters accompanying these tasks. Additionally, the data of personal information that has been statistically processed so that individuals cannot be identified will be used as survey and research material for the selection of entrants to the university.

Specific duties will be undertaken by contractors commissioned by Keio University (hereinafter "commissioned contractors") to perform the tasks outlined above. When outsourcing tasks, all or part of the personal information provided by applicants may be shared with commissioned contractors to the extent that it is necessary to carry out their duties.

Exceptions may be made to share personal information with third parties in cases where there is a legal obligation to disclose information, or when it is deemed necessary to protect the life, physical well-being, property, or other rights and interests of the student or a third party and it is not possible to obtain the consent of the student in question. Keio University will not provide personal information to a third party in any circumstances other than those described above.

You will hereby be deemed to be in agreement with the above matters, in undertaking all procedures. Please read and consider these factors thoroughly before consenting.

Security Export Controls at Keio University

To ensure that the content of education and research for international students does not interfere with the maintenance of international peace and security, Keio University maintains security export controls based on the Foreign Exchange and Foreign Trade Act. Under these controls, the university confirms in advance whether the permission of the Minister of Economy, Trade and Industry is required before exporting/transferring goods and technologies outside Japan, or before providing international students and researchers in Japan with access to those technologies. As a result, students may not be able to participate in academic or research activities as desired.

*For details on security export controls, please refer to the website of the Ministry of Economy, Trade and Industry.

https://www.meti.go.jp/policy/anpo/englishpage.html

Introduction

In September 2003, the Graduate School of Science and Technology launched the International Graduate Programs on Advanced Science and Technology, in which all courses are conducted in English, making it accessible to non-Japanese-speaking students to earn degrees. The courses of the International Graduate Programs are also open to Japanese students. Each year, about 300 international students join this multicultural campus.

Admissions Policy

The Graduate School of Science and Technology welcomes applications from individuals with the ability to think and act for themselves, who seek to become creative scientists and engineers capable of playing leading roles in a range of fields on the global stage in the borderless world of the 21st century.

Applicants should have a particular interest in science and technology subjects that form the foundations of manufacturing (such as mathematics, physics, and chemistry). They should have a basic academic competence in these subjects and be interested in acquiring the communication skills needed to be successful in the international arena. We invite applications from:

- 1) Individuals who have a strong interest in science and technology
- 2) Individuals who can think critically and are interested in discovering intriguing phenomena and solving problems
- 3) Individuals who are interested in new concepts and seek the challenge of generating innovation

Using the foundations gained in their undergraduate studies, our students learn how to solve problems on their own within an organization characterized by providing transdisciplinary education that traverses specialized fields in a flexible academic and research environment. In this graduate program, we have created a framework to encourage students to learn autonomously and to open up future paths and possibilities with their own hands.

Curriculum

The Graduate School of Science and Technology offers a two-year master's program followed by a three-year doctoral program. The master's program aims to establish advanced fundamentals in science and technology through coursework and independent research projects under appropriate guidance from faculty members. The doctoral program requires students to plan and perform unique academic research. Interdisciplinary research projects are suggested especially for doctoral students to open themselves up to different viewpoints, as well as learning strong communication and leadership skills.

The Graduate School of Science and Technology consists of four schools, each with two to three curricula of learning and research. (The list below is applicable as of April 2025.)

1) School of Mathematical and Physical Sciences

- Curriculum of Mathematics and Mathematical Sciences
- Curriculum of Physics
- Curriculum of Applied Physics and Physico-Informatics

2) School of Chemistry, Life Science, and Informatics

- Curriculum of Molecular Chemistry and Chemical Biology
- Curriculum of Emerging Physico-Chemistry
- Curriculum of Biosciences and Informatics

3) School of Engineering and Design

- Curriculum of Mechanical Engineering
- Curriculum of Electronics and Electrical Engineering
- Curriculum of System Design Engineering

4) School of Informatics, Management, and Human Sciences

- Curriculum of Open Sciences
- Curriculum of Industrial and Systems Engineering

Students are affiliated with one of the schools listed above and conduct research under the supervision of an academic advisor who is a member of one of its curricula. Although the academic advisors are members of one of the curricula, students do not belong to any specific curricula. This is to allow students to develop a broad perspective that is not restricted by the framework of their academic advisor's curriculum.

Master's Program

Types of Master's Degrees

Graduate students may pursue studies leading to any of the following degrees:

| School | Type of Degree Offered |
|--|--|
| School of Mathematical and Physical Sciences | Master of Science in Engineering or Master of Science |
| School of Chemistry, Life Science, and Informatics | Master of Science in Engineering or Master of Science |
| School of Engineering and Design | Master of Science in Engineering or Master of Science |
| School of Informatics, Management, and Human Sciences | Master of Science in Engineering |

Language

English

Requirements for Completion of the Master's Program

The following are the requirements for completion of a master's degree at the Graduate School of Science and Technology:

- 1) At least one academic year of study in the graduate program (standard duration is two academic years).
- 2) Acquisition of at least 30 credits, including 12 credits for compulsory courses.
- 3) Approval of a master's thesis.

Doctoral Program

Types of Doctoral Degrees

Doctoral students may pursue studies leading to any of the following degrees:

| School | Type of Degree Offered |
|---|--|
| School of Mathematical and Physical Sciences | Ph.D. in Engineering or Ph.D. in Science |
| School of Chemistry, Life Science, and Informatics | Ph.D. in Engineering or Ph.D. in Science |
| School of Engineering and Design | Ph.D. in Engineering or Ph.D. in Science |
| School of Informatics, Management, and Human Sciences | Ph.D. in Engineering |

^{*}In certain circumstances, the degree of Doctor of Philosophy may be conferred.

Language

English or Japanese

^{*}Students are allowed to take courses offered in Japanese if their Japanese proficiency meets the required level.

Requirements for Completion of the Doctoral Program

The following are the requirements for completion of a Doctoral degree at the Graduate School of Science and Technology:

- 1) At least one academic year in the doctoral program (standard duration is three academic years)
- 2) Completion of doctoral graduate research
- 3) Approval of the doctoral thesis
- 4) Passing of the final evaluation

A student may complete the doctoral program in 1 to 2 1/2 years (a total of three or more years combined with the time spent in the master's program) if they produce outstanding research results.

Course Requirements for the Doctoral Program

Graduate Research 2 is the only required course for completion. In this course, students are given guidelines and engage in discussions with their academic advisor on how to prepare for the doctoral thesis. Upon acceptance to the program, students are required to submit a proposal on the subjects they wish to pursue in the doctoral program. This proposal needs to be approved by the academic advisor before being submitted to the relevant office. If necessary, after a discussion with the academic advisor, the student may choose courses offered in the master's program or other research schools.

Publication of Research Results

Students in the doctoral program are strongly urged to publish their research results. Students are recommended to submit their work to professional publications or introduce the results at international conferences or major academic conferences. Publications will be presented as academic achievements at the completion of the doctoral program.

Evaluation of the Doctoral Degree

Successful completion of the doctoral program is based on the following procedures:

- Establishment of an evaluation committee among the faculty members belonging to one of the three schools to which the doctoral student belongs. External members from outside the school or university may be included in the committee if appropriate.
- 2) Evaluation of the doctoral thesis by the committee and an open-to-public research presentation by the student.
- 3) A closed-door examination by the committee on the basic knowledge related to the student's field of research and language skills (English or Japanese).
- 4) A final evaluation of the student by the members of the school.

Further evaluation procedures and standards may vary depending on the school.

Application

1. Eligibility for Application

Master's Program

Applicants for the master's program must satisfy one of the following conditions.

- 1. The applicant has completed 16 years of schooling. They should have successfully graduated from a foreign university and have a bachelor's degree or a degree that is equivalent to this. Those who expect to graduate and have a bachelor's degree or its equivalent conferred before enrollment may also apply.
- 2. The applicant has completed 15 years of schooling outside Japan. They should have successfully graduated from a foreign university and have a bachelor's degree or a degree that is equivalent to this. The applicant must have an outstanding academic record in university-level courses that the Keio University Graduate School of Science and Technology deems important. Those who expect to acquire the aforementioned before the enrollment date may also apply. (Successful applicants will be required to submit their certificate of graduation and awarded degree, as well as their final academic transcripts, to the Admissions Office upon enrollment.)
- **3.** Exceptions are made when the Keio University Graduate School of Science and Technology has deemed that the applicant has the equivalent academic skills to those who have completed a bachelor's degree.

Doctoral Program

Applicants for the doctoral program must satisfy one of the following conditions.

- 1. The applicant has **received a master's degree**, a professional degree, or a degree that is equivalent to this **outside Japan**. Those who expect to have a master's degree or its equivalent conferred before enrollment may also apply.
- 2. The applicant has completed the master's program at the Graduate School of Science and Technology at Keio University as an international student. Those who expect to complete the program before the enrollment date may also apply. (Successful applicants will be required to submit their certificate of graduation and awarded degree, as well as their final academic transcripts, to the Admissions Office upon enrollment.)
- 3. Exceptions are made when the Keio University Graduate School of Science and Technology has deemed that the applicant has the equivalent academic skills to those who have received a master's degree or a professional degree.

2. Application and Admission Schedule

All times and dates are written in Japan Standard Time. **We do not accept late submissions or documents submitted in person.**

| Master's Program | IGP-Master's Application Period I | | IGP-Master's Application Period II |
|--|------------------------------------|----------------|---|
| Month of Enrollment | April 2026 | September 2026 | September 2026 |
| Online Application Period | 9:00, Septembe 17:00, October 3 | | 9:00, February 1 – 17:00, March 31, 2026 |
| Period for Submitting Certificates by Post | September 1 –October 31, 2025 | | February 1 – March 31, 2026 |
| Announcement of Result | Mid-January, 2026 | | Mid-June, 2026 |
| Deadline for Payment of Academic Fees and Expenses | Late-January, 2026 | Late-May, 2026 | Late-June, 2026 |

| Doctoral Program | IGP-Doctoral Application Period I | | IGP- Doctoral Application Period II |
|--|-------------------------------------|----------------|---|
| Month of Enrollment | April 2026 | September 2026 | September 2026 |
| Online Application Period | 9:00, September 17:00, October 3 | | 9:00, February 1 – 17:00, March 31, 2026 |
| Period for Submitting Certificates by Post | September 1 –October 31, 2025 | | February 1 – March 31, 2026 |
| Announcement of Result | Mid-January, 2026 | | Mid-June, 2026 |
| Deadline for Payment of Academic Fees and Expenses | Late-January, 2026 | Late-May, 2026 | Late-June, 2026 |

3. Contacting a Faculty Member Prior to the Application

Before submitting the application, you must contact a prospective academic advisor to discuss a research plan thoroughly and receive instructions as to which school and curriculum you should apply to. If you fail to do so, the likelihood of acceptance will be reduced, and in some cases, your application may be rejected.

Choose your prospective academic advisor from among the faculty members who are qualified to be a thesis supervisor.

For information on our faculty members, click on "Staff Profile" below the photograph of each faculty member on the following web page:

https://www.st.keio.ac.jp/en/tprofile/

4. Application Process

Follow these steps to complete and submit your application.

Step 1: Read this application guide carefully.

> Confirm your eligibility under "1. Eligibility for Application" in this section of the guide.

Step 2: Prepare your application documents.

- Contact your prospective academic advisor and get permission from them to study under their supervision.
- ldentify and contact your recommenders (individuals who will write recommendation letters for you).
- You are required to submit your official GRE (Graduate Record Examination) general test score and official English test score (TOEFL or IELTS) for the master's program application. Request the scores from the organizations conducting the tests (such as Educational Testing Service (ETS) and/or the British Council.)

Step 3: Complete the online application.

Create your Applicant ID and fill out all the prescribed forms on the online application system.

Step 4: Pay the application fee.

Pay the application fee by credit card or bank transfer.

Step 5: Request your home institution to send the required documents online first, and then send the documents to the Admissions Office by postal service.

Request your home institution to upload the Transcript Request Form (prescribed form), original or certified true copy of your academic transcripts, and certificate of graduation and awarded degree online first, and mail them directly to the Keio University Admissions Office by postal service.

- 1) Applications are accepted only if you complete all document submissions online.
- 2) The application must be submitted along with the application fee (see Section 5 below). Your application will not be accepted until the fee is paid.

5. Application Fee

You are required to pay an application fee of 10,000 Japanese yen (excluding any bank transfer fees).

The application fee must be paid by the deadline of each application period by one of the methods indicated below. Application documents will not be accepted until the application fee is received.

Credit Card

Access the website below, click "Pay Application Fee via Credit Card," and follow the payment procedures. When the credit card payment is completed, print out the screen and submit it with the other application documents.

https://www.st.keio.ac.jp/en/admissions/application.html

Overseas Remittance / Bank Transfer

As bank transfer fees can be costly, we recommend that you make payment for the application fee by credit card; if you encounter difficulties paying by credit card, please contact the Admissions Office (ao_st_inquiry@info.keio.ac.jp) for the bank transfer information necessary for paying by bank transfer.

*Note: Application fees will not be refunded under any circumstances.

6. Admissions Criteria

Each applicant will be screened based on the content of the submitted documents.

7. Application Documents

Master's Program

You are required to submit all of the documents in the chart below for the master's program.

Online application system website: https://webentry.st.keio.ac.jp/IGP

- A) All documents must be submitted in English or Japanese.
- B) Write your name as it appears on your passport or birth certificate.
- C) Submitted certificates will not be returned under any circumstances.

| Application Document | How to Prepare the Document | Submission Method | | | |
|--|---|----------------------|--|--|--|
| Documents to be prepared | Documents to be prepared by applicants | | | | |
| 1. Application Form | On the online application system, click "Register/Modify" in the "Application Form (in English)" section and fill it in. Click "Save" and a PDF file will be created automatically. You are required to upload a headshot on the application form. The photo data must be color, glossy, no background, taken within the past 3 months. | ■ Online | | | |
| 2. Financial Statement | On the online application system, click "Register/Modify" in the "Financial Statement" section and fill it in. Click "Save" and a PDF file will be created automatically. | ■ Online | | | |
| 3. Statement of Purpose | Download the prescribed form from the website below and fill it in. https://www.st.keio.ac.jp/en/admissions/application.html Print out the form and sign at the designated section. Scan and upload the form on the online application system. | ■ Online | | | |
| 4. Copy of email communications between you and your prospective academic advisors | Upload the screenshot of email communications between you and your prospective academic advisors on the online application system. | ■ Online | | | |
| 5. Two (2) Letters of Recommendation | The recommenders must be in a position to appraise your potential for graduate study. You need to register the email addresses of the recommenders. Be sure to click the "Register" button on the online application system. After registering the email addresses, a request email will be automatically sent to the recommenders, instructing them on how to make and submit the online recommendation letter. | ■ Online | | | |
| | *For those applying for the ADB Scholarship, at least one of the letters of recommendation must be from a supervisor at the place of employment that includes information about your occupation. | | | | |
| 6. Copy of passport | Within the online application system, upload a scan of the passport page containing personal details including your | ■ Online | | | |

| | name, date of birth, nationality, etc. | | | | |
|---|---|------------------------------------|--|--|--|
| 7. Proof of payment | Upload a screenshot of the screen that shows the payment was | | | | |
| of application fee | completed successfully online. | ■ Online | | | |
| Documents to be prov | Documents to be provided and sent by the testing agencies | | | | |
| *Applicants are also req | uired to upload a copy of their official Score Report online | | | | |
| 8. GRE General Test | You are required to submit an official GRE General Test | | | | |
| Score Report | Score Report, as well as an official TOEFL(iBT) / IELTS | ■ Online | | | |
| | Score Report by the deadline. Request ETS to send the | | | | |
| The institution code | score directly to Keio University. | Documents must | | | |
| of Keio is 3843. | 2) Keio University will access Official Score Reports through | be submitted | | | |
| No department code | the online portal. It may take two weeks for the score reports | directly by ETS to | | | |
| is necessary. | to be delivered online to Keio University. Please take this | Keio University | | | |
| | into consideration and arrange a test date so that your score | | | | |
| | report will arrive by the deadline. 3) The Quantitative Reasoning Section of the GRE General | | | | |
| | Test will be the main criteria for evaluation. A desirable | | | | |
| | score for the Quantitative Reasoning Section is 160 or | | | | |
| | higher. | | | | |
| | 4) You are required to upload a copy of the Test-taker Score | | | | |
| | Report issued by ETS online. | | | | |
| | 5) GRE General Test score must be valid as of the application | | | | |
| | deadline. | | | | |
| | 6) If there is a GRE Subject Test that is relevant to the field of | | | | |
| | study you wish to pursue, it is recommended that you take | | | | |
| | the Subject Test and submit the results. | | | | |
| 9. TOEFL(iBT) or | 1) You are required to submit TOEFL (iBT) or IELTS scores by | | | | |
| IELTS (Academic | the deadline. This does not apply to those who have | | | | |
| Module) Official | received a degree from an institution where all instruction is | ■ Online | | | |
| Score Report | provided in English. Applicants who have received degrees | | | | |
| The teach Conservation | from universities where all courses are provided in English | Documents must | | | |
| The institution code | must submit a document that certifies this. | be submitted | | | |
| of Keio for the TOEFL is 0773. | TOEFL(iBT) / IELTS scores are only valid if taken within two years of the application deadline. | directly by the organization to | | | |
| No department code | Request ETS or the British Council (or an organization | the Keio | | | |
| is necessary. | accredited by the British Council) to send an official score | University | | | |
| | report of TOEFL(iBT) or IELTS directly to Keio University. | | | | |
| | 4) Keio University will access Official Score Reports through | | | | |
| There is no | the online portal. It may take two weeks for the score reports | | | | |
| institution code of | to be delivered online to Keio University. Please consider | | | | |
| Keio for the IELTS | this and arrange a test date so that your score report will | | | | |
| | arrive by the deadline. | | | | |
| | 5) You are required to upload a copy of the Test-taker Score | | | | |
| | Report online. | | | | |
| Documents to be uploaded online and sent to Admissions Office by applicant's home institution | | | | | |

*The applicant needs to register the email address of an administrative staff member or a faculty member of their home institution. Make sure to click the "Register" button on the online application system. After registering the email address, a request email will be automatically sent to the staff, instructing them on how to

submit the documents online. Request the staff to upload 10-12 online first, and mail the original documents 10-12 to the Admissions Office by postal service.

10. Transcript Request Form

- 1) This prescribed form must be filled out by a registrar of your home institution to provide supplementary information about your undergraduate academic records to Keio University.
- Download the form from the website below and forward it to the registrar at the same time as you request academic transcripts of your undergraduate program.

https://www.st.keio.ac.jp/en/admissions/application.html

- 11. Original or certified true copy of academic transcripts of undergraduate courses
- Request your home institution to upload an original or certified true copy of academic transcripts of undergraduate study first, and then send it directly to the Admissions Office.
- 2) Academic transcripts must be issued in English or Japanese. Transcripts in a language other than English or Japanese must be accompanied by English or Japanese translations certified by a notary public or the school issuing the original document.
- 12. Original or certified true copy of certificate of (expected) graduation and awarded degree from a university
- Request your home institution to upload an original or certified true copy of your certificate of (expected) graduation and awarded degree for undergraduate study first, and mail it directly to the Admissions Office.
- 2) The date of (expected) graduation and awarded degree must be specified on the certificate.
- 3) The certificate of (expected) graduation and degree must be issued **in English or Japanese**. A certificate in a language other than English or Japanese must be accompanied by English or Japanese translations certified by a notary public or the school issuing the original document.

Online

■ Mail-in

Documents must be uploaded online first and mailed directly by the applicant's home institution to the Admissions Office by postal service.

All documents must be sealed.

Documents submitted by the applicant are not accepted.

Documents to be prepared by applicants

*Applicants who have graduated from a university in mainland China must also submit an Online Verification Report of Higher Education Qualification Certificate (教育部学歷証書電子注冊備案表) for undergraduate program.

- 13. Online
 Verification
 Report of Higher
 Education
 Qualification
 Certificate(教育部
 学歷証書電子注冊
 備案表)
- 1) Register on the Chinese Ministry of Education's website and obtain a report (教育部学歷証書電子注冊備案表) in a PDF file.

www.chsi.com.cn/xlcx/bgys.jsp

2) Upload the PDF file to the online application system.

Online

Doctoral Program

You are required to submit all of the following to be considered for admission to the doctoral program. Online application system website: https://webentry.st.keio.ac.jp/IGP

- A) All documents must be in English or Japanese.
- B) Write your name as it appears on your passport or birth certificate.
- C) The certificates submitted will not be returned under any circumstances.

| | Application Document | How to Prepare the Documents | Submission Method | | |
|----|---|--|----------------------|--|--|
| Do | Documents to be prepared by applicants | | | | |
| 1. | Application Form | On the online application system, click "Register/Modify" in the "Application Form (in English)" section and fill it in. Click "Save" and a PDF file will be created automatically. You are required to upload a headshot on the application form, the photo must be color, glossy, no background, taken within the past 3 months. | ■ Online | | |
| 2. | Financial Statement | On the online application system, click "Register/Modify" in the "Financial Statement" section and fill it in. Click "Save" and a PDF file will be created automatically. | ■ Online | | |
| 3. | Research Plan | Download the prescribed form from the website below and fill it in. https://www.st.keio.ac.jp/en/admissions/application.html Print out the form and sign in the designated section. Scan and upload the form on the online application system. | ■ Online | | |
| 4. | Copy of email communications between you and your prospective academic advisors | Upload the screenshot of the email communications between you and your prospective academic advisors on the online application system. | ■ Online | | |
| 5. | Two (2) Letters of Recommendation | The recommenders must be in a position to appraise your potential for graduate study. You must register the email addresses of the recommenders. Make sure to click the "Register" button on the online application system. After registering the email addresses, a request email will be automatically sent to the recommenders, instructing them on how to make and submit the online recommendation letter. | ■ Online | | |
| 6. | Copy of passport | Within the online application system, upload a scan of the passport pages showing personal details including your name, date of birth, nationality, etc. | ■ Online | | |
| 7. | Proof of payment of application fee | Upload a screenshot that shows the payment was completed successfully online. | ■ Online | | |

Documents to be uploaded online and mailed to Keio Admission Office by applicant's home institution

*The applicant needs to register the email address of an administrative staff member or a faculty member of your home institution. Do not forget to click the "Register" button on the online application system. After registering the email address, a request email will be automatically sent to the staff, instructing them on how to submit the documents online. Request the staff to upload 8-11 online first, and mail the original physical documents 8-11 to the Admission Office by postal service.

- 8. Transcript **Request Form**
- 1) The prescribed form must be filled out by a registrar of your home institution to provide supplementary information about your undergraduate academic records to Keio University.
- 2) Download the form from the website below and forward it to the registrar at the same time as you request academic transcripts of your undergraduate program.
 - https://www.st.keio.ac.jp/en/admissions/application.html
- 9. Original or certified true copy of academic transcripts of undergraduate courses
- 1) Request your home institution to upload an original or certified true copy of academic transcripts of undergraduate study online first, and then send the physical transcript by mail directly to the Keio Admissions Office.
- 2) Academic transcripts must be issued in English or Japanese. Transcripts in a language other than English or Japanese must be accompanied by English or Japanese translation certified by a notary public or the school issuing the original document.
- 10. Original or certified true copy of academic transcripts of master's courses
- 1) Request your home institution to upload an original or certified true copy of your academic transcripts of master's study online first, and then mail it directly to the Keio Admissions Office.
- 2) Academic transcripts must be issued in English or Japanese. Transcripts in a language other than English or Japanese must be accompanied by English or Japanese translation certified by a public notary or the school issuing the original document.
- 11. Original or certified true copy of certificate of (expected) graduation and awarded degree from a university
- 1) Request your home institution to upload an original or certified true copy of your certificate of (expected) graduation and awarded degree for master's study online first, and mail the physical certificate directly to the Keio Admissions Office.
- 2) The date of (expected) graduation and awarded degree must be specified on the certificate.
- 3) The certificate of (expected) graduation and degree must be issued in English or Japanese. A certificate in a language other than English or Japanese must be accompanied by English or Japanese translation certified by a notary public or the school issuing the original document.

- Online
- Mail-in

Documents must be uploaded online first and mailed directly by the applicant's home institution to the Keio **Admissions** Office by postal service.

All documents must be sealed.

Documents submitted by the applicant are not accepted.

Documents to be prepared by applicant

*Applicants who have graduated from master's program in a university in mainland China must also submit an Online Verification Report of Higher Education Qualification Certificate(教育部学歴証書電子注冊備案表) for master's program. Online Verification Report of Higher Education Qualification Certificate(教育部学歴証書電

| 子注冊備案表) for undergraduate program is not required. | | |
|--|--|----------|
| 12. Online | 1) Register on the Chinese Ministry of Education's website | ■ Online |
| Verification | and obtain a report (教育部学歴証書電子注冊備案表) in a | |
| Report of Higher | PDF file. | |
| Education | www.chsi.com.cn/xlcx/bgys.jsp | |
| Qualification | 2) Upload the PDF file to the online application system. | |
| Certificate(教育部 | | |
| 学歷証書電子注冊 | | |
| 備案表) | | |

8. Submission of Application Documents

Please request your home institution to mail physical certificates to the following address:

Admissions Office

Graduate School of Science and Technology, Keio University

3-14-1 Hiyoshi, Kohoku-ku, Yokohama, Kanagawa 223-8522, JAPAN

Phone: +81-45-566-1468

- (1) All certificates must be received by the Admissions Office by the deadline of each application period.
- (2) All certificates must be sent by a trackable express mail service such as Express Mail Service (EMS), FedEx, or DHL. We do not accept late submissions or documents submitted in person.
- (3) You can check your application status by logging into "My Page" on the online application system.

Announcement of Results

You can view application results by logging into the online application system and checking your "My Page." If you have applied for an ADB scholarship, MEXT scholarship (University recommendation), or Design the Future Award, you will receive a separate email announcing the result of the application. This is usually sent to the relevant students after the results of admission are announced.

Enrollment Registration

All necessary documents and instructions to complete the enrollment procedures will be provided to successful applicants along with the announcement letter. Registration must be completed by the deadline. The university will not provide the documents to support your visa until the payment of tuition fees is confirmed.

Academic Fees and Expenses

Academic fees and expenses differ every academic year according to a sliding scale. In accordance with university regulations, any increase is based on the rise in wages of public servants as announced in the National Personnel Authority Recommendation. All students are required to pay the requisite amount of fees every year they are enrolled at Keio University.

*To Chinese Scholarship Council (CSC) award applicants: The CSC award will usually only provide funds for maintenance expenses. Students must fund their tuition fees themselves. Keio University Graduate School of Science and Technology will not be able to offer a tuition fee waiver to CSC award holders.

The amounts of academic fees and expenses required upon admission in 2025 are listed below.

Master's Program

| | April 2025 Entrance (April 2025 to March 2026) | September 2025 Entrance (September 2025 to March 2026) |
|--|---|---|
| Registration Fee | 70,000 yen | 35,000 yen |
| Tuition | 1,120,000 yen | 560,000 yen |
| Keio Student Health Care Mutual Aid Association (Gakuseikenpo) Fee*2 | 2,600 yen | 1,350 yen |
| TOTAL (Installment Payment*1) | 1,192,600 yen (Spring: 596,350 yen) (Fall: 596,250 yen) | 596,350 yen |

Doctoral Program

| | April 2025 Entrance (April 2025 to March 2026) | September 2025 Entrance (September 2025 to March 2026) |
|--|---|---|
| Registration Fee | 70,000 yen | 35,000 yen |
| Tuition | 710,000 yen | 355,000 yen |
| Keio Student Health Care Mutual Aid Association (Gakuseikenpo) Fee*2 | 2,600 yen | 1,350 yen |
| TOTAL (Installment Payment*1) | 782,600 yen (Spring: 391,350 yen) (Fall: 391,250 yen) | 391,350 yen |

- 1) Fees, excluding the Keio Student Health Care Mutual Aid Association (Gakuseikenpo) Registration Fee (100 yen), can be paid in two installments in the Spring and Fall Semesters.
- 2) The Keio Student Health Care Mutual Aid Association (Gakuseikenpo) fee includes an initial fee of 100 yen, which is collected only in the student's first year. No initial fee is required for the following:
 - 2)-1 Students enrolling in the doctoral program within less than one year after completing a master's program at a graduate school of Keio University (this does not include students entering/completing a professional degree program).

^{*}Academic fees and expenses for AY2026 are yet to be determined.

2)-2 Students enrolling at the Keio University Graduate School of Science and Technology immediately after completing their studies at a Keio University graduate school.

Contact Information

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Graduate School of Science and Technology, Keio University

3-14-1 Hiyoshi, Kohoku-ku, Yokohama, Kanagawa 223-8522 JAPAN

Tel: +81-45-566-1468

URL: https://www.st.keio.ac.jp/en/admissions/

Email:ao_st_inquiry@info.keio.ac.jp