Keio Double Degree Program

Graduate School of Science and Technology
Keio University

Application Guide

September 2026 Enrollment

Contents

Management of Personal Information at Keio University

At Keio University, personal information is managed safely and appropriately in compliance with the university's "Basic Policy Concerning Protection of Personal Information" and "Rules to Protect Personal Information."

Personal information provided when making an application, completing admissions procedures, and issuing notifications following graduation, including names, addresses, and other details, will be used at each department of Keio University for 1) processing applications for, and conducting of, entrance examinations, as well as announcements of final results; 2) admission procedures; 3) administration, correspondence, and procedures relating to academic affairs, including academic activities to which the student contributes; 4) administration, correspondence, and procedures relating to general student life; 5) administration, correspondence, and procedures relating to the use of university facilities and equipment; 6) communications for soliciting donations, notification regarding school bonds, and inviting recipients to join the Keio Iji-kai (Support Group) or apply for the Keio Card; 7) sending documents to students and guarantors and other communications; and 8) dispatching documents related to the Mita-kai (alumni association); and any other matters accompanying these tasks. Additionally, the data of personal information that has been statistically processed so that individuals cannot be identified will be used as survey and research material for the selection of entrants to the university.

Specific duties will be undertaken by contractors commissioned by Keio University (hereinafter "commissioned contractors") to perform the tasks outlined above. When outsourcing tasks, all or part of the personal information provided by applicants may be shared with commissioned contractors to the extent that it is necessary to carry out their duties.

Exceptions may be made to share personal information with third parties in cases where there is a legal obligation to disclose information, or when it is deemed necessary to protect the life, physical wellbeing, property, or other rights and interests of the student or a third party and it is not possible to obtain the consent of the student in question. Keio University will not provide personal information to a third party in any circumstances other than those described above.

You will hereby be deemed to be in agreement with the above matters, in undertaking all procedures. Please read and consider these factors thoroughly before consenting.

Security Export Controls at Keio University

To ensure that the content of education and research for international students does not interfere with the maintenance of international peace and security, Keio University maintains security export controls based on the Foreign Exchange and Foreign Trade Act. Under these controls, the university confirms in advance whether the permission of the Minister of Economy, Trade and Industry is required before exporting/transferring goods and technologies outside Japan, or before providing international students and researchers in Japan with access to those technologies. As a result, students may not be able to participate in academic or research activities as desired.
*For details on security export controls, please refer to the website of the Ministry of Economy, Trade and Industry.

https://www.meti.go.jp/policy/anpo/englishpage.html

Keio Double Degree Program

In September 2003, the Graduate School of Science and Technology launched the International Graduate Programs of Advanced Science and Technology, in which all courses are conducted in English, making it accessible to non-Japanese-speaking students to earn degrees. In 2005, Keio University started its double degree programs with European institutions. When a student fulfills the degree requirements at both Keio and their home institution, they are awarded degrees from both institutions. Each year, about 300 international students join this multicultural campus.

Double Degree Partner Institutions

Belgium	Université catholique de Louvain Université libre de Bruxelles

France	Groupe des Écoles Centrales
	    École Centrale de Lille
	    École Centrale de Lyon
	    Centrale Méditerranée
	    École Centrale de Nantes
	    CentraleSupélec
	IMT Atlantique
	MINES Paris -PSL

Germany	Leibniz Universität Hannover RWTH Aachen University Technische Universität München
Italy	Politecnico di Milano
Spain	Universidad Politécnica de Madrid
Sweden	KTH Royal Institute of Technology

Curriculum

The master's program of the Graduate School of Science and Technology aims to establish advanced fundamentals in science and technology through coursework and independent research projects under appropriate guidance from faculty members.

The Graduate School of Science and Technology consists of four schools, each with two to three curricula of learning and research. (The list below is applicable as of April 2025.)

1) School of Mathematical and Physical Sciences

- Curriculum of Mathematics and Mathematical Sciences

- Curriculum of Physics

- Curriculum of Applied Physics and Physico-Informatics

2) School of Chemistry, Life Science, and Informatics

- Curriculum of Molecular Chemistry and Chemical Biology

- Curriculum of Emerging Physico-Chemistry

- Curriculum of Biosciences and Informatics

3) School of Engineering and Design

- Curriculum of Mechanical Engineering

- Curriculum of Electronics and Electrical Engineering

- Curriculum of System Design Engineering

4) School of Informatics, Management, and Human Sciences

- Curriculum of Open Sciences

- Curriculum of Industrial and Systems Engineering

Students are affiliated with one of the schools listed above and conduct research under the supervision of an academic advisor who is a member of one of its curricula. Although the academic advisors are members of one of the curricula, students do not belong to any specific curriculum. This is to allow students to develop a broad perspective that is not restricted by the framework of their advisor's curriculum.

Types of Degrees

Students in the double degree program may pursue studies leading to any of the following master's degrees awarded by Keio University:

School	Type of Degree Offered
School of Mathematical and Physical Sciences	**Master of Science in Engineering or Master of Science**
School of Chemistry, Life Science, and Informatics	**Master of Science in Engineering or Master of Science**
School of Engineering and Design	**Master of Science in Engineering or Master of Science**
School of Informatics, Management, and Human Sciences	**Master of Science in Engineering**

Language

English

*Students are allowed to take courses offered in Japanese if their Japanese proficiency meets the required level.

Requirements for Completion

The following are the requirements for completion of a master's degree at the Graduate School of Science and Technology:

1) At least one academic year of study in the graduate program (standard duration is two academic years).
2) Acquisition of at least 30 credits, including 12 credits for compulsory courses.
3) Approval of a master's thesis.

Application

1. Application and Admission Schedule

1) All times and dates are written in Japan Standard Time.
2) All application documents must be submitted online by the stated deadlines below. For the internal deadline set by each partner institution, please contact the international office of your home institution.
3) We do not accept late submissions.

Double Degree Program	Application Period I	Application Period II
Online Application Period	9:00, September 1 – 17:00, October 31, 2025	9:00, February 1 – 17:00, March 31, 2026
Announcement of Results	Mid-January, 2026	Mid-June, 2026
Enrollment	September 2026	September 2026

2. Contacting a Faculty Member Prior to the Application

Before submitting the application, you must contact a prospective academic advisor to discuss a research plan thoroughly and **receive instructions as to which school and curriculum you should apply to. If you fail to do so, the likelihood of acceptance will be reduced, and in some cases, your application may be rejected.**

Choose your prospective academic advisor from among the faculty members who are qualified to be a thesis advisor.
For information on our faculty members, click on the "Staff Profile" below the photograph of each faculty member on the following web page:
https://www.st.keio.ac.jp/en/tprofile/

3. Application Process

Follow these steps to complete and submit your application.

Step 1: Contact the international office at your home institution for nomination procedures.
➢ Only students who have been nominated by partner institutions can apply for the double degree program.

Step 2: Prepare your application documents.
➢ Contact your prospective academic advisor and get permission from them to study under their supervision.
➢ Identify and contact your recommender (individual who will write a recommendation letter for you).
➢ Request your home institution to issue the Transcript Request Form (prescribed form), the original or a certified true copy of your academic transcripts, and a nomination Letter (prescribed form). The documents need to be submitted online by the coordinator at your home institution directly.

Step 3: Complete the online application.
➢ Create your Applicant ID and complete all the prescribed forms on the online application system.

Step 4: Request your recommender to send the recommendation letter online.

Step 5: Request your home institution to send the required documents online.
➤ **Request your home institution to upload the Transcript Request Form (prescribed form), original or certified true copy of your academic transcripts, and a nomination letter (prescribed form) online.**

4. Admissions Criteria

Each nominee will be screened based on the content of the submitted documents.

5. Application Documents

You are required to submit all of the documents in the chart below online for the double degree program.
Online application system website: https://webentry.st.keio.ac.jp/DD/

Notes:
- **A) All documents must be submitted online. Do not mail the paper documents to Keio University.**
- B) All documents must be submitted in English or Japanese.
- **C) Write your name as it appears on your passport or birth certificate.**

Application Document	How to Prepare the Document
Documents to be prepared by applicants	
1. Application Form	1) On the online application system, click "Register/Modify" in the "Application Form (in English)" section and fill it in. 2) Click "Save" and a PDF file will be created automatically. 3) You are required to upload a headshot on the application form. The photo must be color, glossy, no background, taken within the past 3 months.
2. Financial Statement	1) On the online application system, click "Register/Modify" in the "Financial Statement" section and fill it in. 2) Click "Save" and a PDF file will be created automatically.
3. Statement of Purpose	1) Download the prescribed form from the website below and fill it in. https://www.st.keio.ac.jp/en/students/ic/dd.html 2) Print out the form and sign in the designated section. 3) Scan and upload the form on the online application system.
4. Copy of email communications between you and your prospective academic advisors	1) Upload the screenshot of email communication between you and your prospective academic advisors on the online application system.

5. One (1) Letter of Recommendation	1) The recommender must be in a position to appraise your potential for graduate study. 2) You must register the email addresses of the recommender. Click the "Register" button on the online application system to submit it. After registering the email addresses, a request email will be automatically sent to the recommender, instructing them on how to make and submit the online recommendation letter.
6. Copy of passport	1) Within the online application system, upload a scan of the passport pages showing personal details including your name, date of birth, nationality, etc.

Documents to be uploaded online by your home institution

1) You need to register the email address of the staff member who oversees the double degree program in your home institution. Click the "Register" button on the online application system to submit it. After registering the email address, a request email will be sent to the staff you registered with, instructing them on how to make and submit the documents online.
2) Request the staff to upload documents 7-9 by that email.

7. **Transcript Request Form**	1) This prescribed form must be filled out by a registrar of your home institution to provide supplementary information about your academic records to Keio University. 2) Download the form from the website below and forward it to the registrar at the same time as you request academic transcripts of your home institution. https://www.st.keio.ac.jp/en/students/ic/dd.html
8. **Original or certified true copy of academic transcripts**	1) Request your home institution to issue an original or certified true copy of your academic transcripts from your home institution. 2) Academic transcripts must be issued **in English or Japanese**. Transcripts in a language other than English or Japanese must be accompanied by English or Japanese translations certified by a notary public or the school issuing the original document.
9. **Official letter from your institution**	1) Download the prescribed form from the website below and have it filled out by the person who manages the double degree programs at your home institution. https://www.st.keio.ac.jp/en/students/ic/dd.html

Other Information

➢ Information about scholarship applications will be available upon enrollment.
➢ University dormitories are available for double degree students for a maximum duration of one academic year.
➢ The International Office of Keio University will support the visa application of successful applicants.

Contact Information

Admissions Office (AO)

Graduate School of Science and Technology, Keio University

3-14-1 Hiyoshi, Kohoku-ku, Yokohama

Kanagawa 223-8522, JAPAN

URL: https://www.st.keio.ac.jp/en/students/ic/dd.html

Email: ic-yagami@adst.keio.ac.jp